

GUIDELINES:

1. The use of the instrument is for a two-year period.
2. There will be a one-year check in to see if the student is still interested.
3. The student agrees to make any repairs necessary during the two-year period, including the acquisition of new strings or reeds.
4. Instruments are given on a first-come, first-served basis, based upon the date an Application is approved.
5. The Applicant's Application Number shall be placed on the Instrument Registry in the order of its approval, under the list for the instrument selected.
6. The Instrument shall be returned promptly at the end of the two-year period.
7. The student understands that The Instrument Exchange is not a teaching facility.
8. The student understands that, if they believe that they will develop a long-term interest in their instrument, that it is their responsibility to begin as soon as possible to try and locate an instrument of their own to replace the instrument provided by The Instrument Exchange after the two-year period.
9. The student understands that certain instruments may be unavailable and that by placing their application on the Registry list, The Instrument Exchange or its Board of Directors is under no obligation to provide such an instrument if one is not available.
10. The Student understands that it is the mission of The Instrument Exchange to locate used instruments for the purpose of providing children with an opportunity to play them. However, it is difficult to find good, used instruments and The Instrument Exchange may not be able to locate and provide the instrument desired.
11. The student understands that the type of instruments that The Instrument Exchange attempts to provide are limited to those listed in the Instrument Registry.
12. The Student understands that their Application shall be sent via mail to The Instrument Exchange for processing.
13. Lost or Stolen Instrument. There will be a \$150.00 charge for a lost or stolen instrument. Payment must be received before consideration of a new application.
14. Delay in Responding to Notification of Approved Application Instrument Availability. TIE reserves the right to reclassify an instrument as available for general distribution if an approved applicant (or his parent or guardian) has not responded to notification that the approved applicant's instrument is available. TIE will allow three weeks following notification before re-classifying the instrument as available.

Signature of Applicant